

PURPOSE

The purpose of this final report is to identify the results and impact of the completed Project, as well as client satisfaction, related to this Initiative under the Sustainable Canadian Agricultural Partnership (Sustainable CAP). In order to receive the final Initiative Payment under the Sustainable CAP, this final report must be complete. Please note, the specific responses to the questions about service experience will not impact such payment nor any future Applications submitted under Sustainable CAP.

COMPLETING THIS FINAL REPORT FORM:

To complete this final report form, please follow the steps below:

1. Download a free version of Adobe Acrobat Reader if you do not already have it installed on your computer. To receive a free version of Adobe Acrobat Reader, click on [Adobe Acrobat Reader](#).
2. Save this final report form to your computer **before** you begin filling it out.
 - File > Save As > [give the file a name - SCAP-IDC-#####] > Save
 - Do **not** fill out this final report form in your internet browser window.
3. Open the file from your computer.
4. Make sure the file is opened in Adobe Acrobat Reader.
 - You can work on completing this final report form at any time. Remember to save your file along the way.
 - Complete required fields marked with an asterisk (*)
 - Once the final report form is complete, save the file.
5. Email the completed PDF final report form as an attachment to info@adaptcouncil.org.

SECTION A:

Legal Name of Business/Organization as set
out in the Approval Letter *

Project Number *

Enter the last 6 digits (numbers) of
your Project number
(i.e., SCAP-IDC-000001)

1. How many jobs did/will you create as a result of this Project?

	# of jobs created at Project completion	# of jobs anticipated to be created within two years
	Full-Time ¹	
N/A	Part-Time ²	
	Temporary ³	

¹ Full-time job excludes all temporary jobs but includes jobs for which employees work 30 hours or more per week.

² Part-time job excludes all temporary jobs but includes jobs for which employees work less than 30 hours per week.

³ Temporary job has a predetermined end date or will end as soon as a specified Project is completed or a fixed term contract ends. These include seasonal, temporary, term, or contract work including work done through temporary help agency, casual job, and other temporary work.

2. Provide a brief description of how the completed Project has impacted your operation. (Include how the Project has increased capacity to manage deadstock.)

3. What activities did you complete for this Project? (select all that apply)

Planning and assessment activities to determine capacity options and contingency planning for licensed activities under Ontario Regulation 105/09 and for municipalities

Purchasing, retrofitting, and/or modifying equipment to haul, store, or collect deadstock

Retrofitting or modifying site for transfer stations, rendering, salvaging, and composting

Activities for construction or modifications related to increasing deadstock disposal capacity

4. The business/organization is a:

New or existing deadstock service provider (e.g., Broker, Carrier, Collector, Composting Facility, Disposal Facility, Facility, Rendering Facility, Salvaging Facility, or Transfer Station)

Waste management company

Municipality

Commercial operation requiring deadstock services (e.g., Meat Processor, Livestock Auction Market)

Producer

Commodity associations in business to support producers of live animals, red meat and other animal products:

Accredited farm organizations (e.g., Christian Farmers Federation of Ontario, Ontario Federation of Agriculture (OFA), and National Farmers Union – Ontario)

Live animal, red meat and other animal product organizations under the OFA

County federation of agriculture

SECTION B:

5. If this Project helped you reduce the level of risk for deadstock management in your operation, indicate by how much the risk has decreased.

High

Medium

Low

Project did not decrease risk

SECTION C:

6. For which species of animals were the activities completed? (select all that apply)

Alpaca / Llama

Equine

Rabbits

Beef Cattle

Farmed Cervids

Sheep / Lamb

Bees

Farmed Fox

Swine

Bison

Goat

Veal Calves

Dairy Cattle

Mink

Other (specify)

Emu / Ostrich / Rhea

Poultry

7. Before this Project, did you have pressures planning, establishing, managing or increasing capacity to manage deadstock?

Yes

No

8. As a result of this Project, do you have fewer pressures planning, establishing, managing or increasing capacity to manage deadstock?

Yes

No

SECTION D: SERVICE EXPERIENCE

9. Indicate the extent to which you agree or disagree with the following statements:

**Disagree Neither
Agree nor
Disagree Agree**

a. I was satisfied with the Initiative timing (e.g., seasonality, intake of applications, length of Initiative).

b. The availability of funding assistance influenced my decision to undertake this Project.

c. It was easy to find information about this Initiative on the website.

d. The Guidelines were clear and easy to understand.

e. I was able to complete the Application Form in a reasonable amount of time.

f. The length of time for the Application Form to be approved was reasonable.

g. The Claims portal was easy to use.

h. The time to receive Initiative payments was reasonable.

i. The submission instructions for this Final Report are clear and easy to understand.

j. Agricultural Adaptation Council (AAC) staff were knowledgeable.

Any additional comments about processes, forms, materials or timing:

10. Indicate the extent to which you agree or disagree with the following statements:

	Disagree	Neither Agree nor Disagree	Agree
a. I was able to reach appropriate AAC staff without difficulty in a timely manner.			
b. I received consistent information from AAC staff.			
c. AAC staff were courteous.			

Any additional comments:

11. Did you encounter any barriers to completing this Project? (select all that apply)

Priority change (e.g., changes to business priorities impacted the Project)

Financial constraints (e.g., lack of funds or cost increases)

Labour supply (e.g., worker shortage/ insufficient labour to complete Project, lack of skilled workers available, wages)

Vendor/Supplier issues (e.g., supply chain shortages, vendor scheduling conflicts, challenges finding a vendor)

Technical difficulties (e.g., digital literacy, internet access, etc.)

Uncontrollable circumstances (e.g., weather, etc.)

12. Provide any other comments you would like to share about your experience related to Sustainable CAP cost-share funding.

SECTION E: ATTESTATION

I, the undersigned, attest and certify the following:

I am:

- The Recipient; or
- A duly authorized agent of the Recipient with the full and unqualified legal authority to bind the Recipient

That:

1. The Project has been completed as described in the Approval Letter;
2. The Recipient is in compliance with all of the terms and conditions of the Initiative for the Project and the Project has been carried out in accordance with all Requirements of Law;
3. The Recipient has submitted all eligible Claims, and no further Claims will be submitted for the Project;
4. All information provided is, to the best of the Recipient's knowledge, belief and understanding, true and correct in all material aspects.

Name of Recipient or
Authorized Agent of the Recipient *

Title

E-mail

Date (MM/DD/YYYY)

Review your answers and email the completed final report to info@adaptcouncil.org.

